



TRUST BOARD LEARNING COMMITTEE

Minutes of a Meeting of the Learning Committee of the Trust Board of South East Cornwall Multi Academy Regional Trust held at Liskeard School & Community College School on Tuesday 11<sup>th</sup> February 2020 at 5.30 pm.

Present	Yes/No		Yes/No
Mrs H Casson	Yes	Mr R Newton Chance	Yes
Mr J Crisp - Chair	Yes		

**In Attendance: Mr D Buckley, CEO  
Mrs K Williams, Clerk to Trust Board**

14. **Welcome and Evacuation Procedure**  
The Chair welcomed everyone to the meeting. The evacuation procedure was explained.
15. **Declaration of Business or Pecuniary Interest and Academy-related parties - update on any changes since completion of written declaration**  
None.
16. **Apologies for Absence**  
Mr Crisp had advised the Clerk that he would be a few meeting late.
17. **Approval of minutes of meeting held on 15<sup>th</sup> October 2019**  
The minutes of the meetings held on 15<sup>th</sup> October 2019 including the confidential appendix, having been circulated in advance of the meeting, were agreed as an accurate of the meeting and signed.
18. **Matters Arising**  
**M6. Headteachers' Reports focusing on 2019 examination results**  
Trustees requested a narrative for the next Trust Board meeting as this is a key risk to the Trust and they felt that resources need to be pooled to this area.  
*Update: Complete.*
19. **Strategic Risk including Risk Registers**  
Mr Crisp arrived at 17.47.
  - a) Risk 1 "Us and them" culture - Trustees recommended that the annual staff survey should be included as a control measure. Mr Newton Chance will review this risk. This was added to the live document.
  - b) Risk 4 Failure to decrease or close gaps – **A Trustee asked about strategies for closing gaps.** Mr Buckley explained that action plans are in place as well as control procedures. Trustees recommended that the annual Pupil Premium remains as a control procedure. Trustees recommended that “structured programmes for engaging parents and families to raise expectations” should be removed. This was removed on the live document.
  - c) Risk 5 The quality of teaching fails to adequately provide depth – **A Trustee asked if these risks are on the Strategic Plan** and Mr Buckley explained that all the risks are linked to the MAT Strategic Plan. Trustees suggested changes to wording and monitoring should be included as a control procedure. These were added to the live document.

- d) Risk 6 Downward trend in outcomes – Trustees recommended that the Strategic Plan should be referenced in the Risk Register on each risk. Trustees recommended that “Monitoring to the strategic plan to national benchmark” could be added as a control procedure and the Trust Board monitoring via the LGCs is also a control procedure. Mr Buckley explained that he will discuss the amended document with MSLT and advise them that he has removed information. These were added to the live document.
- e) Risk 7 Poor quality data – Trustees recommended that “Learning Trustee monitoring” should be added as a control procedure. Trustees agree that control procedures are: Peer review process. Standardisation of tests. Use of regional and national benchmark indicators. Heads of department/ class teachers held accountable. These were added to the live document.
- f) **A Trustee asked what is the difference between an action point and a control procedure.** Mr Buckley explained that putting things in place is an action, if already in place and part of a regular process they are a control procedure. **A Trustee noted that monitoring of actions for effectiveness is key.**
- g) A Trustee felt that this document should be measuring impact of the strategies used. **A Trustee asked who reviews predictions.** Mr Buckley explained that LGCs monitor and Trust Board meetings, LGC meetings and MSLT meetings would be a control measure for this. **A Trustee asked if the teaching observation process sits within the Peer Review process** and Mr Buckley advised that it does. **A Trustee asked why the predictions are far out.**
- h) Risk 12 Lower pupil numbers – This risk is primarily to do with quality of provision. A Trustee suggested that Ofsted rating needs to be included in this risk. Trustees recommended that strategies to be removed from control procedures. Recommended control procedures are: surveying quality of provision amongst stakeholders, ensuring the quality is maintained at high standard, positive press and LGC monitoring. These were added to the live document.
- i) Risk 13 Excluded from expansion by poor ratings – Trustees agreed that the control procedures should be the same as risk 12. These were added to the live document.
- j) Risk 16 Compliance Litigation – All Trustees should be considering this risk. The control procedures were agreed.

20. **Dobwalls**

Trustees to consider; Minutes from LGC meetings, KPI’s – Headteacher’s Reports, Issues raised by the LGC’s, Peer Reviews and IDSRs.

- a) This school has recently been visited by Ofsted. **A Trustee asked if Trustees should be notified that Ofsted are visiting the schools.** The Clerk will ensure that the Trustees are included on the email to governors to notify them that Ofsted are visiting.
- b) The last Ofsted visit was in 2014 with an outcome of “Good”.
- c) Mr Buckley explained that the new curriculum has been in place since Christmas and Leadership capacity had been increased with support from Mr Buckley and others over the past two years.

21. **Liskeard**

Trustees to consider; Minutes from LGC meetings, KPI’s – Headteacher’s Reports, Issues raised by the LGC’s, Peer Reviews and IDSRs.

- a) See confidential appendix.
- b) **A Trustees asked what is being done to prepare for Ofsted?** In the last Learning Committee meeting, it was suggested that the Headteacher would have time provided to further review the

reasons for the downward trend. Mr Buckley explained that the Headteacher has not reviewed the downward trend again and summarised the Headteacher's areas of focus which include oracy.

- c) See confidential appendix.
- d) It was noted that Local Governors should be monitoring the schools results and progress of the students. Internal data has been inaccurate and the governors not had confidence in the data.
- e) **A Trustee asked what can be done to support this school. A Trustee queried performance management of teachers. A Trustee asked if there is a problem with expectations of the students by staff.** These questions were discussed at length. It was noted that the starting points of Year 6 children from some feeder schools are low but students are still not making the expected progress at Liskeard.
- f) Mr Buckley explained that contextualised data up until this year had been more positive. This is data compared with similar schools. Trustees noted that Liskeard is a key priority. **A Trustee queried the Middle Leadership of the school.** Mr Buckley advised that they are engaged.
- g) **A Trustee asked what Mr Buckley needs from the Trust to support this school.** Trustees suggested that the IDSR is used to help identify possible issues and Mr Buckley has discussed this with the Headteacher.

## 22. Looe

Trustees to consider; Minutes from LGC meetings, KPI's – Headteacher's Reports, Issues raised by the LGC's, Peer Reviews and IDSRs.

- a) Trustees noted that there has been an increase in permanent exclusions at this school but Mr Buckley summarised the reasons for the exclusions and Trustees were in agreement that this was not a cause for concern.

## 23. Trewidland

Trustees to consider; Minutes from LGC meetings, KPI's – Headteacher's Reports, Issues raised by the LGC's, Peer Reviews and IDSRs.

- a) Mr Buckley summarised the changes in staffing and the support being provided. Further strategies have been identified and are being put into practice.
- b) The Peer Review was held last week which has confirmed that some existing issues although improved, remain. Mr Buckley summarised the strategies being used to address these concerns.
- c) Mr Buckley explained that during Ofsted visits, Headteachers are being required to stay with the Ofsted inspectors for the duration of the visit.
- d) Mr Buckley explained that pupils are making progress but continued support is required to sustain this.
- e) Trustees voiced concern at the capacity of the CEO.

## 24. Landulph

Trustees to consider; Minutes from LGC meetings, KPI's – Headteacher's Reports, Issues raised by the LGC's, Peer Reviews and IDSRs.

- a) Mr Buckley explained that he is reducing the amount of support for the Headteacher who is doing very well in her role which is a positive.

## 25. Saltash

Trustees to consider; Minutes from LGC meetings, KPI's – Headteacher's Reports, Issues raised by the

LGC's, Peer Reviews and IDSRs.

- a) Mr Buckley explained that there are still problems with staff absence. Concerns raised in a recent governor hearing had been raised in the People Committee and Mr Buckley will be conducting a review of the working environment for the pastoral team.
- b) The sustainability of the CEO role needs to be reviewed. The sustainability of Trusts with multiple schools with OFSTED ratings less than 'Good', was discussed at length.
- c) **A Trustee asked if we are doing enough to support with school improvement?** Mr Buckley explained that we would only have funding for a 0.4 School Improvement Officer. Trustees recognise the immense pressure that Mr Buckley is under and support purchasing further capacity. Mr Buckley explained he has already made contact with a retired outstanding primary Head who has recently moved to the area and will check their capacity to offer support.

26. **Pupil Premium Gap**

- a) Mr Buckley explained that the PP (Pupil Premium) gap is decreasing. Trewidland does not have any PP children at this time.

27. **Review of Policies**

None

28. **Guidance/instructions to LGCs**

None.

29. **Date of next meetings:** 20-05-2020 at 6 pm

The meeting closed at 19.43