



SMART Level 2 Leadership

1/2

2/2

Name:		School and class (Tutor group)	
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Name of The Leader <i>Who gave you this job:</i>		Deadline <i>To finish this by.</i>	
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The job: Question the leader carefully and find out exactly what they want you to do. Make notes here

Milestones: e.g. By 23 rd January we will have printed promotion posters 1. By we will have 2. By we will have 3. By we will have 4. By we will have 5. By we will have	Meeting Dates:	Actions for each person?
	1.	Y/N?
	2.	Y/N?
	3.	Y/N?

What evidence must you have to prove you passed?	
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The team who you have brought together for this task and who you will lead		
Name	How many L1 tasks done? <i>(must be at least 1)</i>	What they will be responsible for

SMART Leadership Level 2 Evaluation Sheet at the end of the project

Each witness – please mark them for each question 1=Not really, 3= it was fine 5 = they did amazing		Witness 1	Witness 2	Leader who gave you the job	
E	The team leader led the team well	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	S
	Everything was completed on time	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	
Q	The whole team was trying to make a difference	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	E
	The team worked together to solve any problems	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	C
U	Everyone knew their job and what they were doing	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	R
	The leader asked for feedback and acted on it	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	
I	They researched for ideas	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	E
	They considered their 'customers' opinions	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	
P	The leader used praise a lot. There was a strong ethos of the whole team being positive and friendly	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	T
	I believe that everyone in the team was doing their fair share. The leader made certain of this.	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	
Sign your name as a witness		Witness 1	Witness 2	Leader	
Write your name					

To be filled in by the team members

Please sign ONLY IF they helped you develop your own leadership AND they made sure everyone did their fair share AND they worked the hardest AND you would work for them again.			
1	2	3	4

What they did best	How they could improve for next time

When you have 3 of these sheets completed, add up total score / 450, hand to reception for student council

Student council member 1 name:		Do you think the 3 tasks were hard enough and done well enough?	Yes No
Member 2 name:		Do you think the 3 tasks were hard enough and done well enough?	Yes No
Member 3 name:		Do you think the 3 tasks were hard enough and done well enough?	Yes No

Overall pass? Y/N Please add advice for improvement on the back of this sheet and award the level 2 badge