



TRUST BOARD

Minutes of a Meeting of the Trust Board of South East Cornwall Multi Academy Regional Trust held at Liskeard School & Community College on Monday 22nd July 2019 at 5.30 pm.

Present:	Dr S Brownlow Mrs H Casson Mr B Cook Mr J Kitson Mr R Newton Chance - Chair Mr C Stevens - Vice Chair Mrs K Waghorn	Absent:	Mr K George Mr J Crisp
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In Attendance: Mr D Buckley, CEO
Mrs J Lumbard, CFO
Mrs K Williams, Clerk to Trust Board

58. **Welcome and Evacuation Procedure**
The Chair welcomed everyone to the meeting. The evacuation procedure was explained.
59. **Declaration of Business or Pecuniary Interest and Academy-related parties - update on any changes since completion of written declaration**
Dr Brownlow explained that she has interest in a church school which may cause a conflict on agenda item 14.
60. **Apologies for absence**
Mr George was unable to attend the meeting and his apologies were received and accepted by the Trustees. Mr Crisp had not sent any apologies for this meeting.
61. **Approval of the minutes of the meeting held on 5th March 2019**
The minutes of the meeting held on 5th March 2019, having been circulated in advance, were agreed as an accurate record and were signed.

Item 55 Policies. Change wording to – “Recommended by the People Committee for approval by the Trust Board”.
62. **Progress on action points and matters arising**
A Trustee queried that the Peer Reviews had not been circulated to the Trustees since the last Trust Board meeting and Mr Buckley explained that Looe and Trewidland will be circulated after this meeting as they had not been ready in time to circulate with the main papers.
- M49. Matters Arising not included on this agenda**
A Trustee recommended that strategic risk needs to be added to the agendas of the committee meetings. Clerk to add to template agendas.
Update: Complete
- M51. Recommendations from Committees**
w) Ofsted and Peer Reviews - **A Trustee asked for a summary of the proposed new Ofsted framework and if the Trustees could have training provided on this which the governors could be**

invited to. Mr Buckley advised that the framework has been drafted several times and it is suggested that draft four will be circulated in May. It was suggested that this should be an agenda item for the next full board meeting. Clerk to add.

Update: Complete.

M53. CEO Report

b) **A Trustee asked for clarification around the development of all teachers as pedagogues through curriculum intent and the new Ofsted framework.** Mr Buckley advised that teachers must understand the pedagogical decisions being made, the different strategies being used and how to show a clear understanding of intent. Mr Buckley will circulate a one-page summary to the Trustees.

Update: Maths curriculum intent document has been circulated to Trustees.

56. Report from Chair

a) SoD (Scheme of Delegation) changes following recommendations by the People Committee. The changes will be made by the Clerk who will then re-circulate.

Update: The SoD will be discussed at the Annual Review meeting in September.

63. Reports and Recommendations from Committees

a) People 17-06-2019

A Trustee explained that the Headteacher's report was discussed in depth during this meeting and Trustees were unsure if this is the best approach for identifying the key risks to the Trust. The Chair explained that committees should be reviewing the relevant sections of the Headteacher's report. One of the objectives of the Annual Review meeting in September will be to review the operating practices of the Trust Board.

b) It was noted that there are still high levels of staff absence at Saltash. There is a lack of confidence in data in the Headteacher's report. Mr Buckley explained that he is discussing this with the Headteachers during one to one sessions. **A Trustee commented that reports are very data heavy and there is a concern that Trustees might miss risk due to data overload.** This is an issue which needs to be discussed and addressed at the Annual Review meeting. It was suggested that a solution would be to provide the CEO's summary report prior to the Committee meetings which would allow them to focus on the higher level concerns.

c) Resources 04-04-2019, 16-05-2019 and 20-06-2019

Mrs Lumbard explained that there is a need to formally approve the catering and cleaning contracts and this will be discussed under item 13 of this agenda.

d) A Trustee noted that there is a requirement for assets to have an updated valuation as the potential difference between actual rebuild costs and the current amount of insurance cover could be a risk.

e) **A Trustee queried the Landulph deficit which was discussed during the meeting of 16th May as the CBU (Central Business Unit) will be covering the deficit.** It was explained that this relates to the catering contract and the potential numbers not being met because of the size of the school. By joining the tendering process, Landulph had less favourable terms and therefore this is being covered by the CBU.

f) **A Trustee asked if confidential appendices can be circulated in advance of the TB meeting by email.** It was agreed that Trustees can receive all confidential appendices by email for all the committee and Trust Board meetings. At LGC (Local Governing Committee) level, confidential appendices can be circulated on coloured paper during the meeting.

g) Learning 06-06-2019

Trustees discussed the Headteacher's report and made the decision to recommend that governors need to focus on the last four/6 columns of the learning sections of the report and not to accept the figures at face value. **A Trustee asked how this recommendation is being fed back to the LGC.** It was explained that it will be included in the feedback section of the Trust Board

minutes.

- h) The Chair noted that the process around Peer Reviews has been strengthened. He will be visiting the school before a Peer Review to meet the Head and Chair of Governors help formulate the lines of inquiry. **A Trustee asked why this process has been changed.** Mr Buckley noted that this process does not currently link with the Trust Board and governance in the MAT (Multi Academy Trust). **A Trustee asked how often are the Peer Reviews conducted.** Mr Buckley explained that this is an annual process for each school. By adding involvement by the Trust Board to the process, it will triangulate the information being provided to the Board.
- i) **A Trustee asked if there are any risks arising from Ofsted visit reports.** Mr Buckley explained that this will be discussed under item 19 on this agenda.
- j) **A Trustee commented that the Maths curriculum intent document was circulated and it was an impressive piece of work. It was queried how and when outcomes will be measured following this.** It was agreed that this will be discussed at the next Learning Committee meeting. Clerk to add to the next meeting agenda.

Action: Clerk

- k) **A Trustee queried the level 5 leadership training being delivered by the Headteacher at Saltash.** Mr Buckley explained that a fortnightly programme has been written collaboratively with Ms Littledyke and this will be delivered by her to the Middle Leaders.
- l) Audit 20-06-2019
The minutes were circulated to Trustees. **A Trustee asked for the number of students on roll for Saltash which has not been included.** The Clerk will check and circulate.

Action: Clerk

Subsequent to the meeting: The clerk advised Saltash pupil numbers on roll should have been 1272 at the time of the meeting.

- m) It was noted that the numbers for Saltash have also increased since the report was discussed at the Audit committee meeting and the school is over PAN (Planned Admission Numbers).
- n) **A Trustee asked why auditors have been appointed for 5-years.** It was explained that this is a Member appointment and this is a reasonable period of time. **A Trustee queried if the finance compliance check should be discussed at the Audit Committee meeting.** Mrs Lumbard explained the use of this report and that it is circulated to the LGCs.
- o) Issues arising from the LGCs
Dobwalls – IT infrastructure and Section 108 funding.
A Trustee explained that Year 6 performance is a risk, and IT is still a problem and possible a risk. Mrs Lumbard explained that the IT problems are being addressed. A Trustee explained that Mrs Yeatman wishes to step down as Chair of Governors and there were concerns over the capacity of the LGC. Mr Buckley advised that Mrs Hannah has been nominated as Chair of Governors for the new academic year.
- p) The growth of the school is a key issue as the village population is increasing. Mr Buckley explained that capacity of the school would need to be increased in one build. **A Trustee voiced concern at the capacity of school on this approach.** Mr Buckley explained that one of the key strategies of the MAT is to ensure the Section 106 funding is not being diluted. It was agreed that this should be discussed by the Resources and Learning Committees. Clerk to add to agendas.
- q) Landulph - No issues.
- r) Looe – *Governors request induction training.*

Action: Clerk

Mr Buckley explained that Mrs Finch is reviewing the induction document. The Clerk has drafted a two-page summary for governors and it has been suggested that a letter from the Chair of the Trust Board should be included in information circulated to new governors. Mr Newton Chance will discuss this further with the Clerk.

Action: R Newton Chance/Clerk

- s) Liskeard – *ARC Restructure and the LGC request information on the SMART IT Infrastructure.*
See confidential appendix.
- t) Mr Buckley will provide information on the SMART IT Infrastructure for the Local Governors. This will also be included for discussion at the next Resources committee meeting. Clerk to add to agenda.

Action: Clerk

- u) Saltash – *Workload of Headteacher – relating to the population of Headteacher’s report. Maths Curriculum document was well received. The effect of staffing cuts on the performance of the school.*

The Headteacher’s report will be reviewed at Annual Review meeting in September.

- v) It was explained that the leadership capacity has reduced at the school and the reduction in the budget means that leadership will not be replaced. Mr Buckley explained that from September there will be one Headteacher, two Deputies and 9 Assistant Heads. There is a change in the staffing model to include PALS (Pastoral Assistant Leads) and CALS (Curriculum Assistant Leads). **A Trustee asked if the CALS and PALS will be responsible for the management of the departments.** Mr Buckley explain that the structure has changed and the Headteacher will be meeting fortnightly with department heads. Mrs Sanders will take on line management of the links. This will help to address the issue of leadership capacity across the school and give real development opportunities to those taking part. **A Trustee asked how long the temporary roles are for** and it was advised that it was originally for two terms but this has been increased to a full year.

- w) Trewidland – *Numbers on roll.*

The school will have 16 children in September and one in pre-school. It was noted that for next year the school will be financially viable. **A Trustee voiced concern for the budget for the years ahead.**

- x) See confidential appendix.

64. Consider nominations for Chairs/Vice Chairs for Local Governing Committees

- a) Dobwalls – Tamsyn Hannah, Chair and Berni Yeatman as Vice Chair
Landulph – Clarissa Newell, Chair and Helene Ansell as Vice Chair
Liskeard – Ian Williams, Chair and Davina Finch as Vice Chair
Looe – Deferred to September due to recent resignations
Saltash – Sam Gardner, Chair and Alan Sedgley, Vice Chair
Trewidland – Charles Boney, Chair and Rebecca Morley as Vice Chair

- b) It was noted that these nominations can only be approved in September. Trustees note these nominations and support for final approval.

65. CEO summary of HT Reports – focus on Pupil Progress

A confidential document was circulated in advance of the meeting. From this:

- a) Mr Buckley has reviewed the Headteacher’s reports and Headteacher one to one meetings and the main strategic concerns and the actions to undertake to address them.

- b) See confidential appendix.
- c) **A Trustee queried the wording surrounding the changes in DSL (Designated Safeguarding Lead) at Saltash on the CEO report**, Mr Buckley offered alternative wording and it was agreed that this document is confidential.
- d) **A Trustee queried the issues surrounding the new Year 7 intake at Liskeard** and Mr Buckley explained that there is a large number of children with significant needs which is more than the school is used to.
- e) Looe Peer review.
Following the review at Looe, the school would remain at a Good outcome if Ofsted were to visit.
- f) See confidential appendix.
- g) **A Trustee also noted that students with previous high attainment need to be appropriately challenged**. Mr Buckley explained that students thought that the curriculum has stagnated but it was still challenging. **A Trustee queried staff attendance and noted this is a recurring theme across the MAT**. It was agreed that this should be discussed at the People committee. Clerk to add to agenda.

Action: Clerk

- h) **A Trustee queried pupil persistent absence rates** at schools and Mr Buckley believes that at Looe, this is tied to the problems with behaviour.
A Trustee noted the comments made by Ofsted following their visit to Saltash, related to the support by the MAT. Mr Buckley explained the support provided across all the SMART schools. It would be useful to have an Ofsted pre briefing for each of the schools waiting for Ofsted.
- i) **A Trustee noted that there are issues with PP (Pupil Premium) attendance**. Mr Buckley advised that this is a key priority and attendance is looked at in pupil group. **A Trustee noted concern at the PP students that are at an alternative provision who are not achieving as they are still included on the number on roll at the schools**. The achievement gap is nationally a problem. The MAT is trying to address this with the curriculum intent work and teaching methods. Mr Buckley advised that the gap is not widening. It was agreed that this should be discussed at each Learning Committee and should be a standard agenda item. Clerk to add to agenda.

Action: Clerk

- j) SATs results
Mr Buckley circulated a document to the Trustees and summarised the content. Mr Buckley explained that the schools have changed their approach to moderation and this changes data. A Trustee noted that trends are useful but cohort size do alter data. Mr Buckley explained that progress scores will be a clearer indicator.
At Dobwalls, the interventions have been too slow to address the progress of the Year 6 but all other year groups are showing above average progress.

66. **To consider Internal Audit/Financial Oversight**

- a) Mrs Lumbard explained that the new AFH (Academies Financial Handbook) has been circulated and there are some changes which have implications to the operations of the Trust Board.
- b) Internal audit is conducted by Bishop Fleming. The Risk register and internal audit tests are broken into separate sections. The results are issued in a RAG rated report. In September a meeting has been scheduled to amalgamate the Risk Register into one comprehensive document.
- c) The Audit Committee will need to meet three times a year instead of twice per year. The focus

will be reviewing risks and this will help with internal assurances.

- d) **A Trustee queried independent governance as the Audit and Resources committee have the same membership.** Mr Buckley explained that substantial risks need to be reviewed by the auditors rather than internally. The AFH does not specify the membership of the Audit Committee. Mrs Lumbard explained that this has been discussed and investigated previously but suggested that Trustees need to be comfortable with this and this was discussed at length. Mrs Lumbard will contact and ask for clarification from the ESFA.

Action: Mrs Lumbard

Mrs Casson left the meeting at 19.28.

- e) It was agreed that following clarification from the ESFA, the membership of the Audit Committee will be discussed further. Mr Buckley noted that the auditors would also be an appropriate source of information on this matter.

67. **To consider how best to prepare for the new OFSTED framework**

- a) Mr Newton Chance and Mr Buckley have discussed this at length and it is agreed that this training should be delivered by the Headteacher and during a Local Governing Committee meeting. **A Trustee queried the quality of this training might be variable across the trust.** It was agreed that this would be an agenda item. Clerk to add to agendas.

Action: Clerk

- b) Mr Buckley is happy to provide Trustees with Ofsted training. This should be an agenda item for next Trust Board meeting. Clerk to add.

Action: Clerk

68. **Approval of budgets**

- a) **A Trustee noted concern at the changes made by Mrs Lumbard for the 19/20 budgets and noted that planning is required for projected budgets.** This was due to two separate sets of KPIs now being available showing future budgets if all current sources of additional government grants cease after 2019/20. It was explained that we are approving the 19/20 budgets rather than projected 5 year budgets. Mrs Lumbard has completed the return for the ESFA and it is ready to send.

- b) Mrs Lumbard has made it clear in her return to the ESFA, that future budgets are based on assumptions and what these assumptions are. Mr Buckley explained that financial planning starts in September. **A Trustee asked about the budget provision for 20/21 onwards and the possibility of staff reduction to balance budgets.** Mrs Lumbard explained that there is no further information available from the ESFA at this time and they are unable to suggest what assumptions should be made.

- c) Trustees expressed their strong conviction that further restructuring should not be contemplated without a clear idea from Government about future funding intention and furthermore, that they would not continue to approve cuts which seriously harmed the education of pupils.

- d) Trustees unanimously agreed the budgets for 19/20.

- e) A Trustee noted that Teachers' pensions are causing problems in universities. It was queried if the assumptions made are correct and it would be worth checking this information to be prudent.

69. **Final approval of Contracts**

- a) The information for the catering contract information had been circulated to LGCs for approval and this had been discussed at length during the Resources Committee meeting who gave their recommendation for approval of the favoured contactor Chartwells. Trustees gave a majority approval of this contract by email.

- b) The cleaning contract had been circulated to the LGCs who gave their approval of the contract to. This information was then circulated to the Trustees who gave their majority approval to award the contract to Churchills by email.

70. **To consider whether to participate in WAVE 14 of the Free Schools process for Carkeel**

- a) Mr Buckley advised that SMART had previously drafted a bid for a free school and explained the circumstances around this.
- b) It was noted that the bid closing date for Wave is September 2019 and it is recommended that we do not bid on this occasion. This is due to the reduction of growth in the area and Wave 14 criteria restricts bids. We are therefore excluded.
- c) Trustees noted that as a MAT, we would like to expand but agreed with the recommendation.

71. **Adoption of Policies:**

All policies below have been reviewed by the Unions, Link Trustees and LGCs.

Flexible working; Disciplinary; Grievance; Capability; Code of Conduct; Free of Information; Governor Visits; Accessibility; Leave of Absence

Dr Brownlow did have some feedback which has been circulated to Mr Buckley. Governors unanimously agreed to approve these policies.

72. **Items from Chair**

- a) MGLG (MAT Governance Leadership Group)
Mr Newton Chance explained that this was previously known at the Chairs Forum. It was discussed that a Governor newsletter would be useful to aid communication between the Trust Board and the LGCs. Mr Newton Chance will draft this initially. The attendance of Link meetings has been problematic. It was discussed that Link meetings will align to the Trust Board Committees, People, Learning and Resources. It was suggested that the Link meetings would be held prior to the committee meetings so that Trustees did not need to attend extra meeting but it was agreed that the Link meetings should be on a separate evening to the Committee meetings.
- b) Governor standards and governor training
Mr Buckley and Mrs Finch are working on this piece of work and it will be ready for circulation for the September Annual Review meeting.
- c) Review meeting September 17th
This will be a Trust Board meeting but with the Members in attendance. Mr Newton Chance explained that he will be writing a Members' report which will be based on the questions in the Members' section of the SoD and cross referenced to the KPIs. A survey on the effectiveness of the Trust Board has been devised and circulated to parents, governors and Trustees. This meeting will provide an opportunity to review the operating practices of the Trust Board.
- d) Mr Craig Marshall has applied as a Trustee. Mr Newton Chance and Mr Stevens felt he would be a useful appointment for the role of H&S and Premises Trustee. He will need to be interviewed and Dr Brownlow and Mr Cook volunteered to be on the interview panel along with Mr Newton Chance. Mr Stevens will be taking on the Safeguarding Trustee role. Dr Brownlow has been in contact with a potential Trustee and it was noted that this person would be able to fulfil the Community Trustee role.
- e) Mrs Waghorn is stepping down at the end of the school year as Safeguarding Trustee. She explained that the Safeguarding Link governors are strong. At the last Safeguarding Link meeting, the governors reviewed the schools' S175 form and some best practices were suggested. The RAG rated Safeguarding checklist list was also discussed. Some governors will require

safeguarding tier 2 training. It was noted that the new Safeguarding Trustee should be level 3 trained and Mr Stevens advised that has already undertaken this training.

- f) Mr George is stepping down at H&S and Premises Trustees at the end of the school year had summarised the role which Mr Newton Chance read out to Trustees.
- g) The Chair thanked Mrs Waghorn and Mr George for their hard work and commitment as Trustees. Mrs Waghorn noted that she has been a governor for 21 years working with over 50 governors. Mrs Waghorn has enjoyed her role as a governor and Trustee and hoped that she has made an impact.

73. Items from this meeting for report back to LGCs

- a) Dobwalls –
IT at the school:
Section 106 funding – This will be discussed by the Resources and Learning Committees.
Chair and Vice Chair nominations – noted for final approval in the Annual Review meeting in September.
Learning section of the Headteacher’s report – Governors should focus on the last 6 sections (primary) or four sections (secondary) of the learning section L3 and challenge the progress being made by pupils.
- b) Landulph –
Chair and Vice Chair nominations – noted for final approval in the Annual Review meeting in September.
Learning section of the Headteacher’s report
- c) Liskeard –
ARC Restructure –
SMART ICT update – Mr Buckley will provide and update on the SMART ICT project including costs to the school and timescales.
Chair and Vice Chair nominations – noted for final approval in the Annual Review meeting in September.
Learning section of the Headteacher’s report
- d) Looe –
Governor induction – Mr Buckley is working on an induction document. The Clerk has drafted a two-page summary and Mr Newton Chance will draft a SMART welcome letter.
Learning section of the Headteacher’s report
- e) Saltash –
Workload of Headteacher – relating to the population of Headteacher’s report – The Headteacher’s report will be discussed further by Trustees in the Annual Review meeting in September.
Chair and Vice Chair nominations – noted for final approval in the Annual Review meeting in September.
Learning section of the Headteacher’s report
- f) Trewidland –
Numbers on roll – Trustees noted the number of pupils on roll and the impact on future budgets. This will require further discussion by the Resources Committee.
Chair and Vice Chair nominations – noted for final approval in the Annual Review meeting in September.
Learning section of the Headteacher’s report

74. Date of next meetings:

Annual Review meeting on 17th September at 5.30 pm.

Full Trust Board meetings on: 12th December 2019 at 5.30 pm, 26th March 2020 at 5.30 pm and 21st July 2020 at 5.30 pm.

75. **EFSA Letter**

It was discussed that a letter has been received from the ESFA who have offered for a SRMA (School Resource Management Advisor) to visit and perform a review of the Trust. Mr Newton Chance replied declining the offer of visit.

Mrs Lumbard explained that the ESFA have advised they will add the visit being declined onto the management letter next year. Mrs Lumbard has been in contact with Bishop Fleming and it has been indicated that we will have a red flag on our management letter.

The funding agreement was discussed and Mrs Lumbard does not feel that we need to update our funding agreement. **A Trustee asked for clarification around this.** It was explained that if the funding agreement is updated, it loses some agreements to meet pre-academisation redundancy costs.

Mr Kitson left the meeting at 20.21.

Trustees agreed that the ESFA should be contacted to arrange an appointment as suggested move forward.

The meeting closed at 20.23.

Action Summary	
<p>M63. Reports and Recommendations from Committees j) A Trustee commented that the Maths curriculum intent document was circulated and it was an impressive piece of work. It was queried how and when outcomes will be measured following this. It was agreed that this will be discussed at the next Learning Committee meeting. Clerk to add to the next meeting agenda.</p>	Action: Clerk
<p>M63. Reports and Recommendations from Committees p) The growth of the school is a key issue as the village population is increasing. Mr Buckley explained that capacity of the school would need to be increased in one build. A Trustee voiced concern at the capacity of school on this approach. Mr Buckley explained that one of the key strategies of the MAT is to ensure the Section 106 funding is not being diluted. It was agreed that this should be discussed by the Resources and Learning Committees. Clerk to add to agendas.</p>	Action: Clerk
<p>M63. Reports and Recommendations from Committees r) Looe – <i>Governors request induction training.</i> Mr Buckley explained that Mrs Finch is reviewing the induction document. The Clerk has drafted a two-page summary for governors and it has been suggested that a letter from the Chair of the Trust Board should be included in information circulated to new governors. Mr Newton Chance will discuss this further with the Clerk.</p>	Action: R Newton Chance/Clerk
<p>M63. Reports and Recommendations from Committees t) Mr Buckley will provide information on the SMART IT Infrastructure for the Local Governors. This will also be included for discussion at the next Resources committee meeting. Clerk to add to agenda.</p>	Action: Clerk
<p>M65. CEO summary of HT Reports – focus on Pupil Progress g) A Trustee also noted that students with previous high attainment need to be appropriately challenged. Mr Buckley explained that students thought that the curriculum has stagnated but it was still challenging. A Trustee queried staff attendance and noted this is a recurring theme across the MAT. It was agreed that this should be discussed at the People committee. Clerk to add to agenda.</p>	Action: Clerk
<p>M65. CEO summary of HT Reports – focus on Pupil Progress i) A Trustee noted that there are issues with PP (Pupil Premium) attendance. Mr</p>	Action: Clerk

<p>Buckley advised that this is a key priority and attendance is looked at in pupil group. A Trustee noted concern at the PP students that are at an alternative provision who are not achieving as they are still included on the number on roll at the schools. The achievement gap is nationally a problem. The MAT is trying to address this with the curriculum intent work and teaching methods. Mr Buckley advised that the gap is not widening. It was agreed that this should be discussed at each Learning Committee and should be a standard agenda item. Clerk to add to agenda.</p>	
<p>M66. To consider Internal Audit/Financial Oversight d) A Trustee queried independent governance as the Audit and Resources committee have the same membership. Mr Buckley explained that substantial risks need to be reviewed by the auditors rather than internally. The AFH does not specify the membership of the Audit Committee. Mrs Lumbard explained that this has been discussed and investigated previously but suggested that Trustees need to be comfortable with this and this was discussed at length. Mrs Lumbard will contact and ask for clarification from the ESFA.</p>	<p>Action: Mrs Lumbard</p>
<p>M67. To consider how best to prepare for the new OFSTED framework a) Mr Newton Chance and Mr Buckley have discussed this at length and it is agreed that this training should be delivered by the Headteacher and during a Local Governing Committee meeting. A Trustee queried the quality of this training might be variable across the trust. It was agreed that this would be an agenda item. Clerk to add to agendas. b) Mr Buckley is happy to provide Trustees with Ofsted training. This should be an agenda item for next Trust Board meeting. Clerk to add.</p>	<p>Action: Clerk</p>

Feedback Summary for LGCs	
Dobwalls	<p><i>IT infrastructure and Section 108 funding.</i> IT Infrastructure is being addressed by the CBU. Section 108 Funding will be discussed at the next Resources Committee meeting.</p>
Landulph	<p>No arising issues.</p>
Liskeard	<p><i>ARC Restructure and the LGC request information on the SMART IT Infrastructure.</i> The ARC restructure was discussed by Trustees. Mr Buckley will provide information on the SMART IT Infrastructure for the Local Governors. This will also be included for discussion at the next Resources committee meeting.</p>
Looe	<p><i>Governors request induction training.</i> Mr Buckley explained that Mrs Finch is reviewing the induction document. The Clerk has drafted a two-page summary for governors and it has been suggested that a letter from the Chair of the Trust Board should be included in information circulated to new governors. Mr Newton Chance will discuss this further with the Clerk.</p>
Saltash	<p><i>Workload of Headteacher – relating to the population of Headteacher’s report. The effect of staffing cuts on the performance of the school.</i> The Headteacher’s report will be reviewed at Annual Review meeting in September by Trustees.</p>
Trewidland	<p><i>Trewidland – Numbers on roll.</i> The school will have 16 children in September and one in pre-school. It was noted that for next year the school will be financially viable.</p>